Premiere Day Spa and Salon Wedding Contract

707 Main Street East Girard, PA 16417. 814.774.2366 www.premieredayspaandsalon.com

Wedding Location\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Host\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City, State\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Daytime\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Evening\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Event Information

Number of Guest\_\_\_\_\_\_\_\_\_\_ requested date and time of arrival\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This contract is a binding agreement for services between the host and Premiere Day Spa and Salon

• Premiere must receive all names of guest and services choices listed on page 2 of the contract, no later than 90 days prior to reservations. (service times will not be help open after 90 days)

• The above information is imperative in determining how many service providers will be required for your event needs

• Guest should arrive 20 minutes prior to the start time of services

• Services will begin promptly at time indicated above with services being done in rotation between guests in the party

• Because our time is reserved specifically for your party, guests arriving late will not be guaranteed full treatment time and host will still be responsible for treatment reserved

• An 18% gratuity will be added to services for parties of three or more $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

• Any cancellations of guests attending and or the date or time must be done 14 days prior to event or date of reservations as indicated above to avoid being charged the full amount of Reservation.

• The host will be responsible for and charged the full amount of treatment reserved for any guest not in attendance on the day of the reservation. Should any member of the party that we have on the contract not make their appointment the below signer is still liable for the cost if the contracted services.

• All payments must be charged to one form of payment for deposit and final day of wedding services. Please initial and date\_\_\_\_\_\_\_\_\_\_\_

**Cancellations**

• Parties larger than 3 people, we have a 14-day cancellation / reschedule policy. 50% of the services price will be charged for cancellation and or changes made within the cancellation window of appointment < no shows are charged in full.

**Payment**

• The total remaining balance is due before the start of the sessions on the date of appointment. Any change on the day of the event will be paid at the finish of the services (added guest etc.) We cannot promise to service extra appointments without prior notice, but we will try.

**Prices**

50% deposit is required to hold the date and time

• Brides Hair Trial $50+ (paid day of trial style, not included in contract)

• Bridal Makeup Trial $30+ / False Lashes $20

• Brides Up-do $50+

• Bridal Party Up-do $50+

• Bridal Party Makeup $30+ / False Lashes $20

• Bridal Party Formal Style $30+

• Flower Girl age 8 and under $30+ (may be subject to change according to hair type)

• Flower girl age 8 and under makeup (lips and shimmer blush) FREE

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read and fully understand all of the above

terms on page one and page two and conditions I agree to them and consent to them as

stated above. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (signature)

**Please list the names of members in the party, (or guest) that you wish to schedule that day. Also list the services preference and the time they need to be completed by if a specific order is a concern**

**Name/role in party** **Service / package requested Cell number /email**

1.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

4.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

5.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

6.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

7.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

8.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

9.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

10.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Day of the wedding estimated cost $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gratuity (18%) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Extra fees $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit (50%) $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Balance due $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Charge to listed Credit Card on File or In salon account)

**Credit Card Information**

**Method Paying** **Master Card**  **Visa Discover**

Card Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

exp.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ card code\_\_\_\_\_\_\_\_

Name as appears on cards\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signatures \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By signing this document, the client does agree to the term and conditions of the all pages of this contracts. Date of services will be reserved upon receiving the completed signed and dated contract, along with deposit.

Name (print)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

Signature of client (host)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Essential Information for your Bridal Service**

To help us serve you better and ensure that your wedding day runs smoothly, we ask that you and your wedding party please follow these simple guidelines.

Please arrive with clean dry hair to help the hold of your hairstyle, an additional fee may be charged if you request a wash and blow dry or straightening.

Make sure your face is cleansed and moisturized prior to arrival to ensure that the make-up holds on.

Bring pictures of makeup and hairstyle that you are interested in.

Please bring in your headpiece veil and any hair accessories to try on.

Most importantly please be on time.

To schedule an appointment or any questions please contact Kelsey 814-774-2366